

Effective Supervision for the Technical Trades

For registration information contact Winnie Chan, Senior Conference & Training Coordinator of The MEARIE Group, at 905-265-5332, email wchan@mearie.ca

Course Summary & Objective:

Paul Komaromi, Facilitator

This course is designed to provide the participant with the skills and knowledge necessary to perform supervisory functions in a more refined capacity. The course covers a broad range of topics dealing with current industry related accountabilities, responsibilities and due diligence requirements. Each module is a fundamental building block leading up to the final course objective which is a performance based work process inspection of a crew completing daily tasks.

Course Outline:

In a workshop environment, the following topics are discussed in detail:

- Effective Safety Strategies for Supervisors
- Accountabilities and Performance Expectations
- Motivating / coaching your workers
- Critical tasks of a supervisor
- Hazard assessment skills
- Developing an effective job plan
- Tailboard conference discussions
- Documentation
- Supervisory assignment reviews
- Work Performance Inspections
- Individual practical field assignment

Who should attend?

Utility supervisors, department managers, front line supervisors

Date(s): Sept 13, 14 **Cost:** \$1,075.00 + HST
Includes materials, lunch and breaks

Course Length: 2 days **Location:** The MEARIE Group

Accommodation Accommodation (see pg. 6) is the responsibility of employer.
Lunch will be provided by The MEARIE Group.

